Cedar Lake Township Monthly Meeting Minutes

Monday January 8 2024 at 7:00 P.M. St. Patrick's Social Hall, 24425 Old Hwy 13 Blvd., Jordan, MN 55352

Call to Order/Pledge by Supervisor, Joe Lambrecht at 7:00PM.

Cedar Lake Township Officers Present: Chair, Joe Lambrecht Vice-Chair, Marlene Reineke Clerk, Tery Mahowald Treasurer, Robin Lichtblau

Also Present: Jason Haugen, Norman Sticha, Brian Lubinski, Allan Svoboda, Mandy Meyer, Tom Wolf

December meeting minutes were approved with a motion by Supervisor Marlene Reineke and second by Supervisor Joe Lambrecht, all in favor, (2-0) motion carried.

Introductions, Presentations, Proclamations, Awards and Public Comments

(Individuals may address the Township Board about any non-agenda item of concern. Speakers must state their name, address and limit their remarks to three minutes. The Township Board will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

Business from the Floor: None

Commissioner Tom Wolf's Report:

- 1. Commissioner Tom Wolf highly recommended a representative from Cedar Lake Township attend the Metropolitan Governance Task Force meeting on January 9, 2024.
- 2. A short discussion on the status of the Jonquil Avenue shared Road Agreement between New Market Township and Cedar Lake Township. Cedar Lake Township made note that they may have higher standard for road maintenance than NM Township.

Agenda Items:

- 1. Township Resolution 2024-01R Resolution to spend ARPA Funds on Lost Revenue Replacement Category was approved with a motion by Supervisor Marlene Reineke and second by Supervisor Joe Lambrecht, all in favor (2-0), motion carried.
- 2. Renewed the 2024 Conditional Use Permit for Kaos Kennels with no disputes.
- 3. Lubinski-Erkel Land Replat Mylar was presented and signed by Township Chair Joe Lambrecht and Clerk Tery Mahowald
- 4. A township supervisor will attend the Metropolitan Governance Task Force listening session on 1-9-24 per their request.

Old Business:

- 1. Wagner-Haven John Mesenbrink Outstanding balance of \$27,475.97 for Development Funds.
 - a. Board to develop a procedure for collection of funds per options stated in Attorney Ruppe's letter dated 12-19-23.
- 2. New Website Request for advertising on website to discuss at a future meeting.
- 3. CLT ROW Enforcement signs –estimated installation date the week of January 8th.
- 4. Request by St. Patrick Parish to purchase approximately 5 acres of township property.
 - a. The Board asked the Parish to get a plat to show specific area they would like to purchase.
 - b. Norm Sticha asked if the Township would pay an annual storage fee for the voting tabulator, the board agreed, St Patrick Parish will send an annual invoice.
- 5. Jonquil Avenue The formal Shared Road Agreement is an outstanding item.
 - a. Invoice dated 8-8-23 for \$9422.68 remains unpaid.

Road Report:

- 1. Country Hollows Road Proposal:
 - a. Additional bids have been requested
 - b. Matt Stordahl of Stantec Consulting Services presented an Engineering Proposal with an <u>estimated</u> total fee of \$40,700.
- 2. Scott County Brush Mowing Expense Year 1 Procedure for Right of Way Resolution.
 - a. The board discussed if the homeowners should be billed for the expense as written in the Right of Way Resolution. Additional discussion will ensue when all the invoices have been received.
 - b. Invoices to date = \$1500.81

Clerks Correspondence:

- 1. Special Assessment Report for Taxes Payable in 2024 was received; the certification letter returned to Scott County.
- 2. Provided the Annual Bridge Inspection in CLT jurisdiction and 2023 Bridge Report.
- 3. Scott County Planning & Zoning approved the request to rezone Pomije Farms at the 1-8-24 meeting.
- 4. MN Public Utilities Commission In-Person Hearing on January 24, 2024 at New Prague Fire Dept @ 6 pm regarding the matter of the Great River Energy Application for a Route Permit for the 115-kv Cedar Lake Transmission Line Reroute Project in Scott & Rice Counties.
- 5. Board will begin to review Ordinances and Resolutions in 2024 for new board members.

Treasurer's Report:

- 1. Given by Treasurer, Robin Lichtblau, December 31, 2023 ending bank balance \$454,814.30
- 2. The Farmland Rental Agreement for 2024 was signed by the lessee.

Approval of Disbursements: Supervisor Marlene Reineke made a motion to approve Warrant of Claims #21138-21153, Auto Claims #899, 929,931 totaling \$16,786.86. Supervisor, Joe Lambrecht second motion, all in favor; (2-0) motion carried. Detail list of claims on page 3.

Adjourn Meeting: – as there was no further business, Supervisor, Marlene Reineke made motion to adjourn the January 8, 2024, meeting at 8:05pm, Supervisor Joe Lambrecht second, all in favor, (2-0) motion carried.

JANUARY 2024 CLAIMS

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	Claim #	Amo	ount of Claim
1/8/2024	S & M Hentges	work done at 25170 Cedar Lane	21138	\$	2,873.65
	Robin Lichtblau	Clean-up work/Mileage/Postage	21139	\$	312.56
	Marlene Reineke	Clean-up work & expenses	21140	\$	120.81
	Joe Lambrecht	mileage	21141	\$	19.00
	Scott Cty Treasurer	election equipment upgrades	21142	\$	1,745.50
	Thomas Trucking	Plow Truck 7 hours salting	21143	\$	1,050.00
	New Prague Mini Storage	2024 Storage Unit rental	21144	\$	612.00
	MN Assn of Townships	Annual Dues	21145	\$	1,394.96
	MN Assn of Townships	Conference fee	21146	\$	110.00
	Scott Cty Treasurer	Tax - TNT Postage	21147	\$	349.29
	Newman Signs	ROW Dumping signs, posts, frght	21148	\$	4,037.35
	Newman Signs	ROW Dumping signs, posts, frght	21149	\$	163.56
	PERA	Payroll	899	\$	31.00
	MN Dept of Rev	Payroll	929	\$	82.21
	IRS	Payroll	931	\$	625.61
		Total Administration		\$	3,259.36
		Administration	21150		
		Administration	21151		
		Administration	21152		
		Administration	21153		
		TOTAL CLAIMS		\$	16,786.86