

Cedar Lake Township
Monthly Meeting Minutes
Monday December 18, 2023 at 7:00 P.M.
St. Patrick's Social Hall, 24425 Old Hwy 13 Blvd., Jordan, MN 55352

Call to Order/Pledge by Supervisor, Joe Lambrecht at 7:00PM.

Cedar Lake Township Officers Present: Chair, Joe Lambrecht Vice-Chair, Marlene Reineke
Supervisor, Matt Hegge Clerk, Tery Mahowald Treasurer, Robin Lichtblau

Also Present: Charlie Bartusek, Carol VonBank, Allan Svoboda, Rick Jones, Jason Haugen, Loren Bahls, Tom Wolf

November meeting minutes were approved by a motion by Supervisor Matt Hegge and second by Supervisor Marlene Reineke, all in favor, (3-0) motion carried.

Introductions, Presentations, Proclamations, Awards and Public Comments

(Individuals may address the Township Board about any non-agenda item of concern. Speakers must state their name, address and limit their remarks to three minutes. The Township Board will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

Business from the Floor:

- *Charlie Bartusek* expressed his objection to the Country Hollows wetland restoration project presented to the Township by Aaron Weinandt of Field to Flyway Engineering at the July 10th, 2023 meeting. Through communication with professionals in this field, including the DNR, Mr. Bartusek determined the Country Hollows Pond(s) does not meet the requirements for the restoration project. The board explained this project is NOT in process but is in the research stage for project eligibility and availability of public grant funding. Additional discussion will ensue at a monthly township meeting if the Country Hollows Pond(s) meets the requirements and funding is still available.

Commissioner Tom Wolf's Report:

1. Scott County's Levy will increase 3.99%.
2. Sand Creek Township is pursuing an Industrial Park with approximately 8 – 10 businesses.
3. Commissioner Tom Wolf gave some workable discussion points on the Jonquil Avenue Shared Road Agreement between New Market Township and Cedar Lake Township. The board will discuss these points in hopes of coming to an agreement for both townships.
4. When asked by Supervisor Matt Hegge, Commissioner Tom Wolf stated the county will begin working on the roundabout on County Road 2 for access to Cedar Lake Farm Regional Park in Spring 2024. Supervisor Matt Hegge voiced his concern on the additional traffic and wear and tear on the gravel and blacktop roads maintained by the Township during construction and detours. Commissioner Wolf agreed this is a valid concern and will work with the township for assistance from the county.

Agenda Items:

1. The township did not have any objections to the request by Carol VonBank of Pomije Farms to:
Perform an Administrative Subdivision of parcels 039300030 and 039300031
Rezone the remaining acreage of these parcels to Transition Reserve Cluster
2. The following Resolutions were approved all in favor (3-0) with a motion by Supervisor Matt Hegge and a second motion by Marlene Reineke
 - a. Township **Resolution 2023-09R** Renew St. Patrick's Social Hall 3.2 Malt Liquor License.
 - b. Township **Resolution 2023-10R** Resolution Designating Annual Polling Place.
 - c. Township **Resolution 2023-11R** Resolution to spend ARPA Funds on Lost Revenue Replacement Category.
3. The 2024 Cedar Lake Township Monthly Meeting Dates were discussed and will be posted.
4. Attorney Ruppe will be contacted to assist in the collection process of the \$27,475.97 outstanding balance of Development Fees incurred for 21 PIDs for the Wagner-Haven – John Mesenbrink properties.

Old Business:

1. Shimota Family Trust – Shimota Acres No.2 remaining escrow funds have been refunded.
2. Request by St. Patrick Parish to purchase approximately 5 acres of township property–nothing new to report.
3. New Website
 - a. Robin Lichtblau has been revising and updating the website. She asked for comments and suggestions from the supervisors and residents.
 - b. Request for advertising on website – to be discussed when new website is up and running
4. CLT ROW Enforcement signs –a map with locations of 26 signs is available, installation is TBD
5. Jonquil Avenue – shared maintenance with New Market Township was discussed and documented under the Commissioner’s Report above. The formal Shared Road Agreement is an outstanding item.
 - a. Invoice dated 8-8-23 for \$9422.68 remains unpaid
 - i. Clerk to update invoice with 3-3-23 bill from Bryan Rock for 1.5” rock to Jonquil Avenue

Road Report:

1. Country Hollows Road Proposal - one bid from Plehal Blacktopping, additional bids have been requested.
2. Scott County Brush Mowing Expense – Right of Way Resolution – Year 1 Procedure.
 - a. The brush and debris need to be removed from the ditches, will contact Scott County if they have a mulcher for the brush.
 - b. The board discussed if the homeowners should be billed for the expense as written in the Right of Way Resolution. Additional discussion will ensue when all the invoices have been received.

Clerks Correspondence:

1. The correction and re-submission of the 2020 FEMA project reports will be completed by December 26th with the assistance of Robert Lane, Deputy Director of Emergency Management, Scott County.
2. The Draft Louisville-Merriam Junction and Shallow Waters Regional Trail Long Range Plans are now available for public comment at: <https://www.scottcountymn.gov/827/Master-Planning>
3. The clerk sent follow up emails to residents:
 - Resident’s request for a 2nd driveway was denied at November meeting – will suggest he attend a meeting if he does not agree with the board’s decision.
 - Ditch & Road Cleanup after Brush Mowing – emailed residents stating the brush and debris will be cleaned up by the township. The board will determine who pays for these expenses after all the invoices have been received.

Treasurer’s Report:

1. Given by Treasurer, Robin Lichtblau, December 1, 2023 ending bank balance \$232,728.50.
2. The Farmland Rental Agreement for 2024 will remain the same at \$1500. Treasurer Robin Lichtblau will contact the lessee for his signature.

Approval of Disbursements: Supervisor Marlene Reineke made a motion to approve Warrant of Claims #21122-21137, Auto Claims #927-930 totaling \$59,453.83. Supervisor, Matt Hegge second motion, all in favor; (3-0) motion carried. Detail list of claims on page 3.

Adjourn Meeting: – as there was no further business, Supervisor, Marlene Reineke made motion to adjourn the December 18, 2023, meeting at 8:14pm, Supervisor Matt Hegge second, all in favor, (3-0) motion carried.

DECEMBER 2023 CLAIMS

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Amount of Claim</u>
12/18/2023	Shimota Family Trust	Refund of escrow	21127	\$ 44,319.50
	Rick Jones Construction	Hauling Gravel	21128	\$ 1,500.00
	Robin Lichtblau	reimbursement/mileage	21129	\$ 256.75
	MATA	Workers Comp Policy	21130	\$ 606.00
	Lakers NP Sanitary	PU Sofa	21131	\$ 45.00
	Joe Lambrecht	mileage	21132	\$ 34.71
	St Patrick Social Hall	Oct-Dec Meetings	21133	\$ 300.00
	Scott Cty Transportation	Blades - Joel D Lane/280th St	21134	\$ 68.62
	Thomas Trucking	Plow Truck 14 hours	21135	\$ 2,100.00
	Revolution Const	Grade	21136	\$ 7,110.93
	Theresa Mahowald	Adobe reimbursement	21137	\$ 198.72
	PERA	Payroll	927	\$ 31.00
	IRS	Payroll	928	\$ 404.95
	MN Dept of Revenue	Payroll	930	\$ 21.07
		Total Administration		\$ 2,456.58
		Administration	21122	
		Administration	21123	
		Administration	21124	
		Administration	21125	
		Administration	21126	
		TOTAL CLAIMS		\$ 59,453.83